

## Community Meeting August 2, 2015

### Board/Treasurer's Report

- The lease for our space at the Calvary Methodist Church has been signed and the room is expected to be completed for use by Sep. 1
- Our insurance policy was effective July 17 and the annual premium is \$250
- The cash balance is \$10,232.70 before expenses related to the new space. Ceiling materials, etc., are \$1,400 to date and the carpet will be about \$3,500.
- Pat will contact Joy to make sure we get the 6% tax exemption for non-profits
- The community has previously authorized the purchase of chairs and additional cushions

### Other New Space Issues

- There was a discussion about where/how shoes, boots, coats, etc., would be stored while our room is being used and how this would impact the carpet.
- Using the room for tea, coffee, snacks, etc., also raised the issue of carpet maintenance
  - Options mentioned included storage in the hallway outside (coat hooks, cubbyholes for shoes, etc.) or some area inside the room.
  - Another option might be a separate carpet runner at the end of the room by the door
  - The group consensus was that the carpet should be purchased and laid as planned and we could decide on how to handle the other items after we started to use the space.
  - Meanwhile, we should present this issue to Joy for her ideas and input
- Does our insurance coverage include others whom we allow to use our space? (such as Loren's workshop). Pat will verify that it does.
- There was a discussion about our policy with regard to allowing others to use our space - ie., what should we charge; who would we consider?
  - The general agreement was that we are not in the business of "marketing" our space and do not view it as a money-making operation.
  - Various ideas about what to charge for room use were discussed, but no decision was made.
  - It was agreed that anyone who uses the space should conform to our policy of not charging attendees and should operate on a dana only basis.
  - Any use of our space should be in conformity with the mission and values of our sangha and should be viewed as a "guest program".
  - There should be a minor review process in place for requests. Perhaps to flow from teachers to board to community.

### Retreat

- Sherry has volunteered to help Tom with pre-retreat organization. Dawn will take the lead with coordinating with Tom and Sherry. Karen will be the retreat manager.
- Christie will be assisting Ann with retreat content
- The Committee will meet at the beginning of September
- The goal is to relieve the teachers of the organizational responsibility for the retreat so they can concentrate on content.

### **Community Involvement**

- We are in a growth situation and this leads to issues about how to get more members of the community involved
- A suggestion was made to send out an email each month to all on the mailing list with the Community Meeting notes attached or a link to them on the website.
- An email encouraging volunteers and inviting all to the Community Meeting was also suggested,
- Rather than waiting for volunteers, the suggestion is to be more pro-active in asking specific people to take on specific tasks
- Richard is going to write up a description for someone to facilitate community meetings. We are looking for someone to begin in October.
- There was renewed mention of a checklist for procedural and housekeeping items related to the Sunday sitting (including requests for dana and volunteers), which Richard also volunteered to prepare.
- The goal is to share the leadership of the Sunday sittings.

### **Annual Meeting**

- The October Community Meeting will be our official Annual Meeting at which time the Board of Directors will be ratified,
  - The 2 year terms of Phil and Pat will end in October
  - Should there be a nominating process?
  - Should there be discussion of an annual budget? Goals?
  - Should we follow the meeting with a pot-luck?